



Glenn W. Sutphin Jr.
Executive Director

State of Florida
DEPARTMENT OF VETERANS' AFFAIRS
Office of the Executive Director
11351 Ulmerton Road, #311-K
Largo, FL 33778-1630
Phone: (727) 518-3202 Fax: (727) 518-3403
www.FloridaVets.org

Rick Scott
Governor
Pam Bondi
Attorney General
Jeff Atwater
Chief Financial Officer
Adam Putnam
Commissioner of Agriculture

September 30, 2016

Colonel (Ret.) Washington J. Sanchez, Jr.
Chairman, Florida Veterans Foundation, Inc.
The Capitol, Suite 2105-D
400 S. Monroe Street
Tallahassee, FL 32399-0001

Re: Contract Performance Certification FY 2015-2016

Dear Colonel Sanchez:

Pursuant to Section 292.055(4)(a), Florida Statutes, the Florida Department of Veterans' Affairs (FDVA) is required to annually certify that its direct support organization is complying with the terms of the contract and is doing so consistent with the goal and purposes of FDVA and in the best interests of the state.

The Scope of Services of the Direct-Support Contract between FDVA and the Florida Veterans Foundation, Inc. (FVF) provides that "The Foundation shall provide direct-support to FDVA in carrying out its mission, in compliance with the requirements of Section 292.055, Florida Statutes. It is organized and operated exclusively to obtain funds; request and receive grants, gifts, and bequests of moneys; acquire, receive, hold, invest, and administer in its own name securities, funds, or property; and make expenditures to or for the direct or indirect benefit of FDVA, the veterans of the State of Florida, and congressionally chartered veteran service organization having subdivisions that are incorporated in the State of Florida."

Expectations of the Florida Veterans Foundation during the next 12 months:

- 1- Continue to provide direct and indirect services to veterans and their families through partnering with the appropriate federal, state and local government agencies, veterans service organizations and education entities.
- 2- Facilitate construction of the "Veterans' Walk of Honor," and begin final planning for the "Florida Veterans' Memorial Garden."
- 3- Support veteran "Stand Downs" statewide.
- 4- Provide financial and administrative support to the Florida Veterans Hall of Fame Council and Florida Veterans Hall of Fame.
- 5- Search and develop fundraising opportunities to better support veteran's financial needs while maintaining financial and fiscal solvency within the Foundation.
- 6- Board approves District Director's fundraising efforts upon provision of fundraising plan (including goal, purpose, event/activity risk assessment, disposition of property and goods).

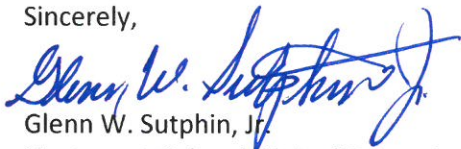
"Honoring those who served U.S."

- 7- Develop a fundraising SOP for the Foundation and its District Offices. SOP should address requirements, disposition of funds and detailed receipts.
- 8- Support financially the publication of the FDVA Benefits Guide and Governors Veterans Medal Ceremonies.
- 9- Support the veteran benefit information services request mandate pursuant to Chapter 322.08, Florida Statutes as required by the Florida Department of Veterans' Affairs and Department of Highway Safety and Motor Vehicles, in accordance with contract to be established between FDVA and FVF.

Certification: Based upon review of FVF's Annual Report and its Audited Financial Statement for the period ending June 30, 2016, and otherwise based upon review of FVF's activities and efforts during this period, FDVA has determined that FVF is complying with the terms of the contract and is doing so consist with the goals and purposes of FDVA and the best interests of the state. The direct-support contract is renewed for the next twelve-month period.

Thank you for your continued service to Florida veterans.

Sincerely,



Glenn W. Sutphin, Jr.
Lieutenant Colonel, United States Army, Retired
Executive Director