



Minutes of the  
Florida Veterans Foundation, Inc.  
Meeting of the Board of Directors  
The Capitol, Suite 2107  
Tallahassee, FL 32399

February 1, 2017

The meeting was called to order by Chairman Washington Sanchez at 10:00 am.

Chairman Sanchez began the meeting with a moment of silence for prayer.

Directors in attendance were: Chairman, Washington Sanchez; Chairman Emeritus, John Haynes; District 2 Director, Dick Aquino; District 3 Director, Mike Mason; District 5 Director, Robert Doyle; District 7 Director, Don Lanman; District 8 Director, Angel Figueroa.

Chairman Sanchez asked if there were any questions regarding the 4<sup>th</sup> quarter HELP Grant report that was submitted to the Attorney General on January 15<sup>th</sup>. There were none.

Chairman Sanchez explained the FVF's role in the FDVA HSMV projects. He stated that the FVF would receive a nominal fee for cleaning the data submitted from HSMV Department and that FVF will utilize the numbers for veterans served in its submission to the Attorney General as part of the HELP Grant reports. The FVF HSMV contract is currently being finalized by the FDVA.

Chairman Sanchez asked if there was any public comment. Director Dick Aquino reminded attendees of the importance of keeping printed copies of the Veterans' Benefits Guides available for those veterans who do not have access to computers. No other comments were made.

Chairman Sanchez read the certification part of the FDVA Contract Certification letter dated September 30, 2016 to the Board.

Chairman Sanchez explained that Code of Ethics Guidelines on the FVF website were adopted and stated that all directors, deputies, volunteers and contractors are expected to follow them. He asked if there were any questions or comments about the Code of Ethics Guidelines. There were none.

Chairman Sanchez asked if there were any questions or comments about HELP Grant spending projections. There were none. He explained that all HELP Grant spending is in accordance with the contract the FVF signed with the Attorney General's office and any changes would have to be approved by the AG's office in advance.

Dennis Baker, Fundraising Program Manager updated the Board on the recent activities of the Fundraising Committee. He explained the need for District Directors to reach out to influential individuals and businesses within their areas to bring money into the FVF so that funds are available for emergency financial aid of veterans. He asked directors to send successful stories of assistance so that they can be shared on the website and social media.

Chairman Sanchez announced he will be stepping down and that District 3 Director, Mike Mason would assume the responsibilities of Chairman within the next 30 days. FDVA Executive Director, Glenn Sutphin joined the meeting and welcomed Mike Mason as the incoming Chairman. He thanked Chairman Sanchez for his hard work, dedication, and service over the past 3 years. Executive Director Sutphin stressed the importance of the active support of the Fundraising Committee by directors in the field.

A motion was made by Director Don Lanman to adjourn the meeting at 10:50 am. It was seconded by Director Dick Aquino. The motion passed unanimously.

**\*\*\*DRAFT - UNOFFICIAL UNTIL APPROVED AT THE  
2017 ANNUAL BOARD MEETING\*\*\***